

IFTA AUDIT COMMITTEE AGENDA
July 10, 2018
Dial in #: (866) 906-7447 Conference ID: 9179391#

Jurisdiction Representatives:

Helen Varcoe, Chair, MT

Dave Nicholson, Ex-Officio, OK (absent)

Joel Foreman, NE

Kristie Zanis, NH

Betsy McCabe, NV

Rayna Ware, TN

Beth Duda-Rel, Vice Chair, AZ

Kelly Heaton, AR

Lynden Landholm, KS

Marsha Douglas Roy, QC

Bille Pierson, ID

Jesse Taylor, MD

Board Liaisons:

L Michael Romeo, CT

IFTA Inc., Advisors:

Debbie Meise (absent)

Maria Coronado

Volunteer to take minutes – Bille

Roll Call: Those absent are noted above.

Approval: Approval of June 12, 2018 meeting minutes. Joel made a motion to approve, Rayna seconded the motion. Motion carried without dissent.

Updates:

IFTA/IRP Workshop – The planning committee had a productive call discussing the agenda items. General session will include presentations from each of the Clearinghouse and PCRC IFTA/IRP committee representatives. Breakout sessions will include How to Audit Electronic Records, Day in the Life of an Auditor, and Carrier Presentation – Dispatch to Reporting. Wrap-up will include What's New with IFTA and IRP, Town Hall Meeting, and Jurisdiction/Industry Only sessions. Outdoor presentations will be held on Thursday which will include Fuel Evasion (for funding credit) and ELD presentations (Beth, Dawn Leitz, Renee Kyser and Betsy are working together on presenters). The Hotel is restrictive on dates/times/space for outdoor presentations. The planning committee has another call scheduled for next week.

PCRC Questionnaire Inadequate Assessments – Clarification has been obtained for the Inadequate Assessment Clearinghouse check box ***“Check the inadequate records box if records do not, for the licensee’s fleet as a whole for the entire audit period, meet the criterion for adequacy of records (P530) and the audit results in an Inadequate Records Assessment (P570) This box to be checked only if 4.0mpg/1.7kpl or 20% mpg/kpl reduction is used for the entire audit period”***

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The statement was discussed, and the AC committee agreed it clarified when the box should be checked. Helen will send an email back to the committees to give guidance. The Inadequate Assessment numbers will not be on the annual report like IRP; that would take a ballot. Jason from IFTA will write a report for the Clearinghouse to access the reported numbers by jurisdiction. We agree it is for informational purposes only and will not be used for annual reporting or for PCRC purposes.

Joint Training Sessions – Dates have been set for the Webinars beginning August 23, 2018 and continue through October (some have been rescheduled from original dates). Three members from each committee (IFTA & IRP) are in the process of reviewing the Webinars. The Webinars will be posted to the IRP website and there is discussion of issuing a certificate for attending all five.

Indiana Questions – Dave is working with Jeff Hood. Lynden described two scenarios (no mileage records) in Kansas where they audited 100% of the fuel for three quarters and found discrepancies over and under reporting fuel to various jurisdictions. Finding additional fuel is not limited to Indiana, other jurisdictions potentially have the same issue. Dave suggested to Lynden bringing the fuel back to the actual audited gallons. Kelly suggested using a 4.0 MPG, credit for actual tax-paid gallons in all quarters, and use reported mileage. Adding additional mileage by routing fuel stops was another suggestion. After discussion the committee agreed each scenario needs to be addressed individually as other factors may apply.

Record Reviews – Beth is going to formulate questions for commissioners and ask how many jurisdictions do IRP Record Reviews. The committee agreed to have Beth contact Debbie to be put on the agenda at the August Business meeting and propose the Records Review including the pros and cons in the presentation to see how many are in favor of three record reviews equaling one audit.

Discussion was held about reducing audit periods (example: four quarters instead of three years) for count or higher counts for larger audits to meet the required three percent. The discussion was tabled until after the ABM to put a possible sub-committee together and let Beth move forward with the Records Review presentation.

BPG – Helen provided an update it is all posted and up-to-date.

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New Business:

Debbie received an email requesting a consolidated list of where tax-paid fuel cannot be claimed. Debbie referred to the fuel exemptions and tribal listings on the website but that didn't resolve the question. More clarification or a survey of questions needs to be created to clarify what the list should include. Helen will follow-up with Debbie and the requestor from WI.

Continued Business from previous meetings:

Industry Representative – Michael said the Board agreed there is not enough interest from the committee to have a voting Industry representative. They suggested inviting a representative to participate to see if there is a value and then decide to go forward and the frequency to include Industry. When the representative is on the call, issues industry should not know about should not be discussed. An Industry Representative will be invited to the October call. The October call discussion will include joint training and workshop agenda.

Joy's replacement was discussed. Michael stated they are voting now on a replacement for Joy. Amanda's position will be filled by end of next week by the board. Anyone wanting to add pictures to Lonette's retirement book should submit them to Debbie by Monday, August 6th.

Lynden motioned to adjourn and Betsy seconded the motion. Motion carried without dissent.